**LOGO HERE**

**XXXXXXX Association of REALTORS®**

**XXXXXXX Committee**

**ADDRESS (LOCATION OF MEETING)**

**DATE**

**TIME**

***YOUR ASSOCIATION’S MISSION AND/OR VISION STATEMENT***

**AGENDA**

**I. Call to Order NAME , Chair**

1. Welcome
2. Reading of the Anti-Trust notice

**II. Consent Agenda** (Note: Minutes and non-controversial items)

1. **MOTION:** Approval of Committee minutes - DATE
2. **MOTION:** Approval of XXXXXX

**III. Special Presentations (if any)**

**IV. Strategic Initiatives**

1. Strategic Initiative 1 (or goal) update (Note – any of these may have motions attached to them
2. Strategic Initiative 2 (or goal) update
3. Strategic Initiative 3 (or goal) update

**V. New Business**

1. Item 1
2. Item 2
3. **MOTION:**

**V. Announcements**

1. Item 1
2. Item 2

**VI. Adjournment**

**NOTICE:**

**Please be aware of the fact that those present today are in the real estate brokerage business and many individuals are located in the same market areas. As a result, anti-trust laws require that there be NO discussion at this meeting concerning certain competitive business practices such as the amount of fees, commissions, splits, salesperson compensation or the boycotting of other real estate firms. The chair or assigned staff person will stop the discussion and/or the meeting should the conversation move into these areas of potential anti-trust violation.**